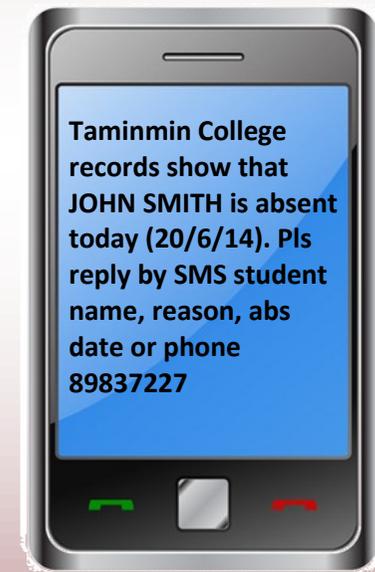




Short Message System (SMS)



Information

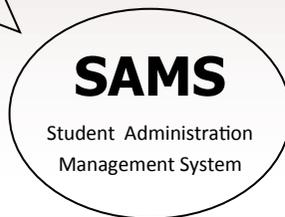
Teacher records students' absences and sends to front office



Front office receives parent phone calls and enters into SAMS no SMS is sent

Absences are entered into SAMS by front office staff

Late arrivals are entered into SAMS by front office staff



Once a day Messageyou™ Schools automatically sends messages to parents and guardian's of absent students.



Parent responds reason by SMS, phone call or note. SAMS updated.

Main Phone: 08 8983 7000
Absentee Phone: 08 8983 7227
Facsimile: 08 8988 2351

PO Box 21
Humpty Doo NT 0836

Challoner Circuit
Humpty Doo NT 0836
E-mail: admin.taminmin@ntschoools.net
Website: www.taminmin.nt.edu.au
Like us on Facebook

System Outline

At Taminmin College student attendance is a high priority and students who attend regularly are more likely to be successful.

To improve our attendance procedures, we will be informing parents/caregivers about any unexplained absences for their child.

- Initially the message will be sent at the end of each school day.
- Upon receiving the first message parents should store this number in their mobile phone under “**Taminmin College**” so that when the message arrives, the parent is aware the message has come from the school.
- Simply press the reply option on your mobile phone when you receive a message from the school and add your son or daughter’s name, year, date of absence and the reason they are absent or late.
- Alternatively parents can phone the school office or send a diary note with their child on return.
- The school expects parents/caregiver to contact the school in advance if they know their child is to be absent.
- You can still contact the Absentee Line on **8983 7227**.

If your child is absent and a reason has been provided, then you will not receive an SMS.

System Benefits

We believe there are many advantages for parents and the school to adopt this system and they include:

Improved ability to reach parents

- At times, it can be difficult to reach parents by traditional communications.
- Important voice messages left on answering machines at home or at work may be accessed by unauthorized persons.
- Email messages are hard to receive unless parents have continuous access to a computer.
- Parents can be at work, in meetings, travelling or simply cannot take a call.
- It can take a long time before parents are informed to contact the school.
- Similarly it can be difficult for parents to reach the correct staff member by personal phone call at times when the school phone lines are busy.

Faster communication

- It takes a long time for school staff to individually make phone calls to each parent.
- Using SMS we can get important messages to parents faster.
- Using SMS, we can send a message to one or a group of people instantly knowing the majority of parents who have a mobile phone will receive the message personally.
- It is also faster for parents to send a text message than wait in a telephone queue.

System Benefits

Personal, Confidential and Discreet

- For parents receiving a text message on your phone regarding your child is private, discrete and less disruptive than any other form of communication.
- Unlike other forms of communication, messages are not left for others to find out about.

Expense

- Currently, it is very expensive, both from a monetary and time perspective for school staff to call parents.
- The school would prefer to use the savings on better education and facilities for all students rather than on communication expense.
- It is also less expensive for parents with timed mobile phone plans to send a text message, than phone the school.

How you can help

Obviously for this new system to work as effectively as possible it is vital that your child/s Emergency Contact Details are kept up to date especially when there is a change with your mobile phone number. This applies to the Emergency Contact 1 and Emergency Contact 2.